

INTER-AMERICAN TROPICAL TUNA COMMISSION

83RD MEETING

La Jolla, California (USA)

25-29 June 2012

RESOLUTION C-12-02

**ON THE ESTABLISHMENT OF A COMMITTEE ON
ADMINISTRATION AND FINANCE**

The Inter-American Tropical Tuna Commission (IATTC), gathered in La Jolla, California (USA), on the occasion of its 83rd Meeting:

In accordance with the provisions of Article VII, paragraph 1 (u), of the Antigua Convention;

Agrees:

To establish a Committee on Administration and Finance, with the following terms of reference:

1. The Committee shall be composed of those representatives designated for this purpose by each Member of the Commission, who may be accompanied by such experts and advisers as that Member may deem advisable.
2. The functions of the Committee shall be the following:
 - (a) examine the draft budget for the ensuing year and the subsequent year;
 - (b) draw to the attention of the Commission, as appropriate, any matter of an administrative or financial character;
 - (c) prepare a report of each meeting of the Committee for transmission to the Commission, that includes advice and recommendations on matters related to the budget, finance, and administration of the Commission;
 - (d) examine the financial audit reports.
3. The Committee shall meet at least once a year, preferably on the day or days prior to the commencement of the annual meeting of the Commission.
4. The Committee may convene additional meetings at the request of at least two (2) of the Members of the Commission, provided that a majority of the Members support the request.
5. The Committee shall exercise its functions in accordance with such rules of procedure, guidelines, and directives as the Commission may adopt.
6. The Committee shall assume the functions of the Working Group on Finance.
7. In support of the work of the Committee, the staff of the Commission shall:
 - (a) collect the information necessary for the work of the Committee, in accordance with the procedures established by the Commission;
 - (b) provide such analyses as the Committee deems necessary for carrying out its functions;
 - (c) prepare the reports of the Committee;
 - (d) distribute to the members of the Committee all pertinent information.